

SWCAA VPN SETUP

3/23/2020

In order to setup your VPN client on your PC at home you will need to know several things:

- The version of Windows you have installed (32 or 64 bit). Click on the start button and select the settings **gear** icon. Select **System** then **About**. The listing will indicate which version of Windows you are running.
- The **name of your PC at work** – This includes your first name, last initial, a dash, the PC10 (Duane and Danny use PC11). For example, Brian's PC is named BRIANF-PC10.
- Your **SWCAA User ID** (Your first name with a Capital first letter)
- Your **SWCAA Password**

The VPN connection is established in two steps:

- Login to SonicWall – establishes a secure connection between your remote PC and the SonicWall.
- Login to your PC – so that you have a remote session established with your Office PC.

First of all open your Windows File Manager and under the **Download** Folder create a new folder named **VPN**. Store all the VPN documents in this folder.

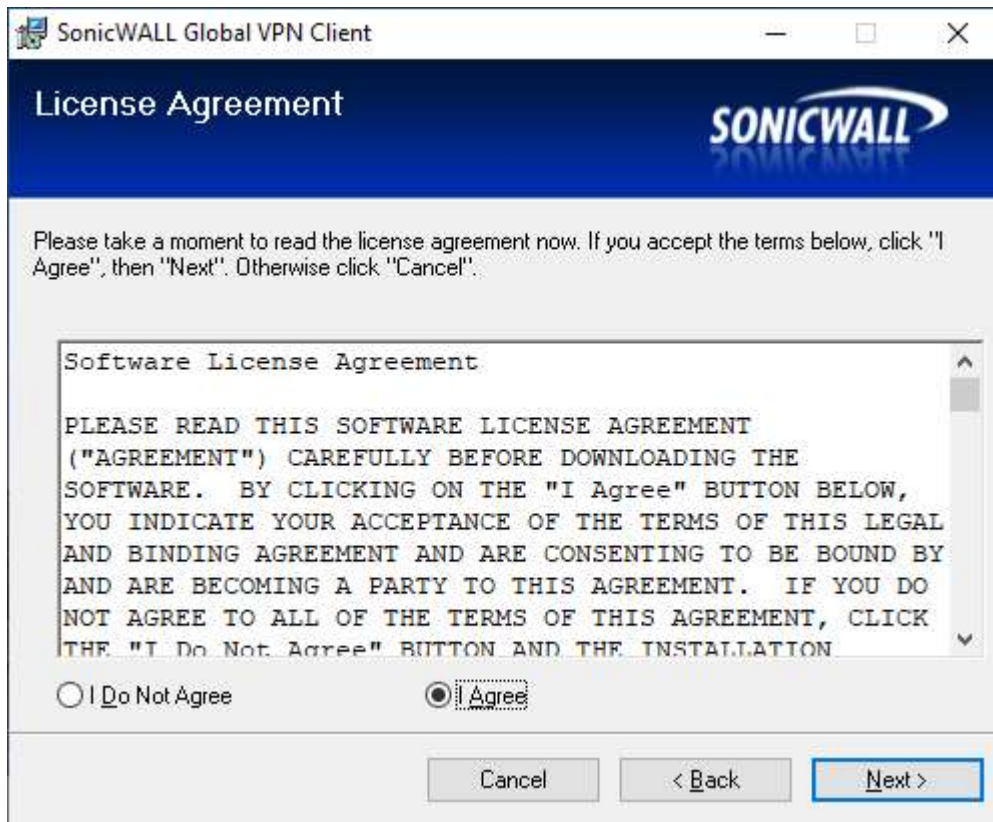
Please open your browser and enter www.swcleanair.org/agency/vpn.asp in the URL area. This page is hidden from the general public.

- Click on the Setup Documentation to download this document. You may have to use a right click and select **Save Link As** to download.
- Choose the 32 bit or 64 bit Setup Application appropriate for your PC
- Open the /Download/VPN folder and open the 184-...GVCSetup.exe program.

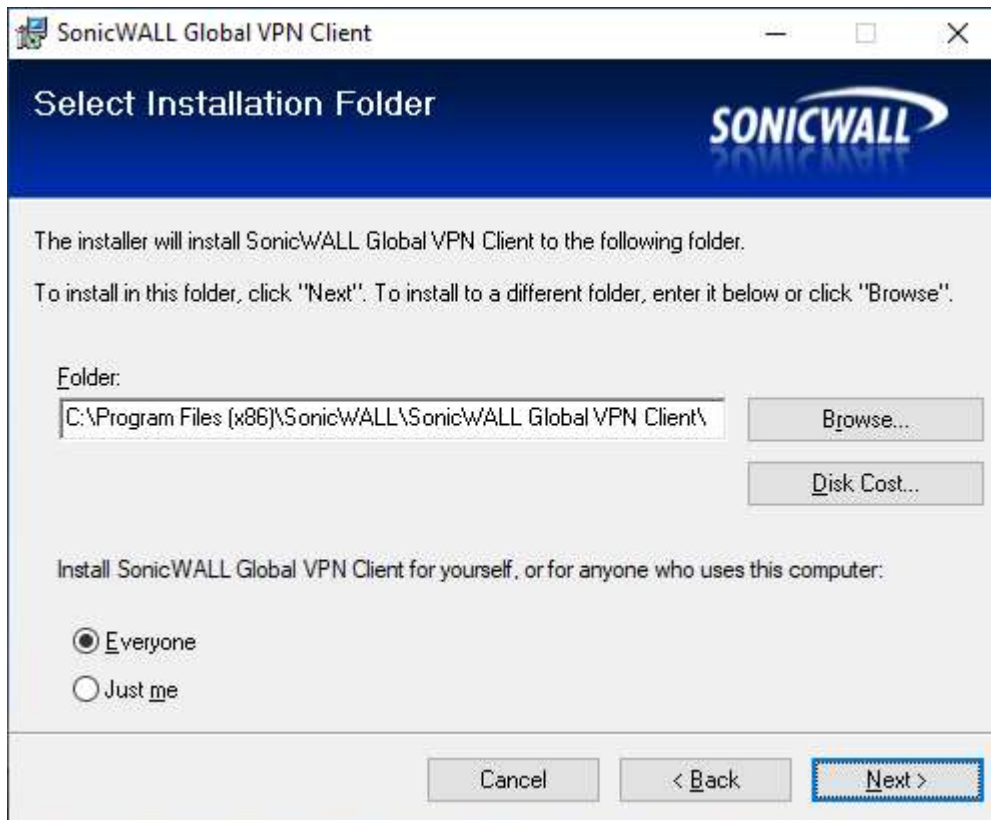
The setup wizard window appears as below:



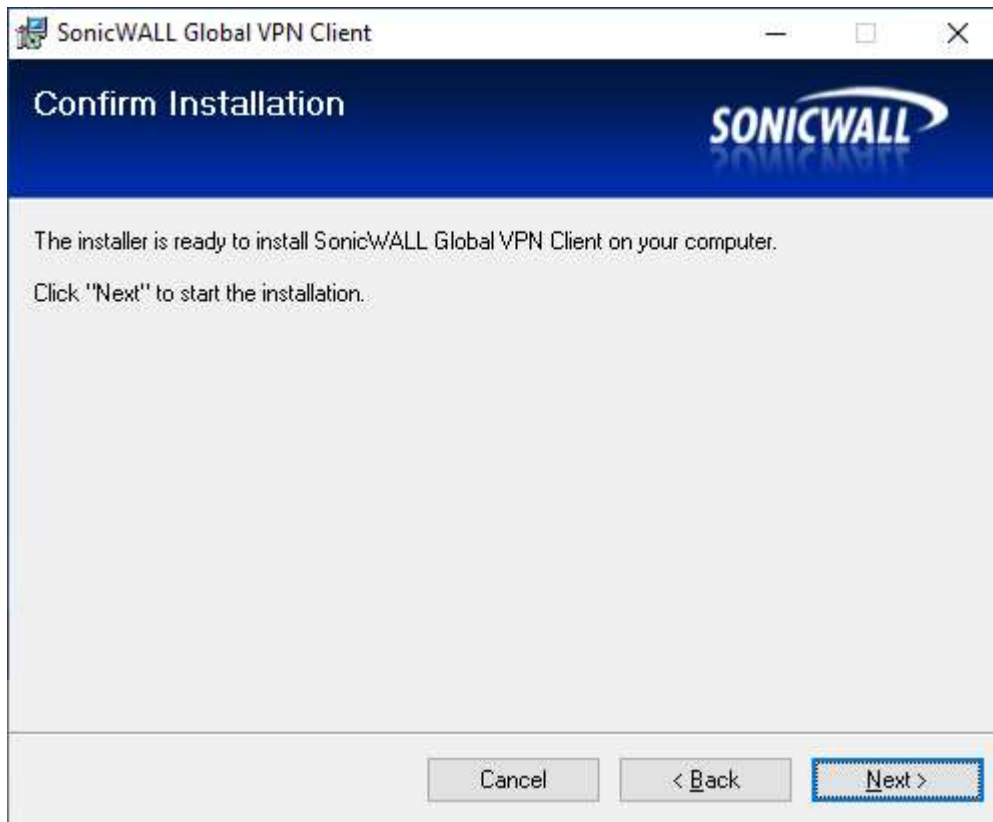
Click **Next**



Click **I Agree** then Click **Next**



Click **Next**



Click **Next**

New Connection Wizard

New Connection
To set up a new connection, specify the gateway's domain name or IP address.

Specify the domain name or IP address of the security gateway.

IP Address or Domain Name:

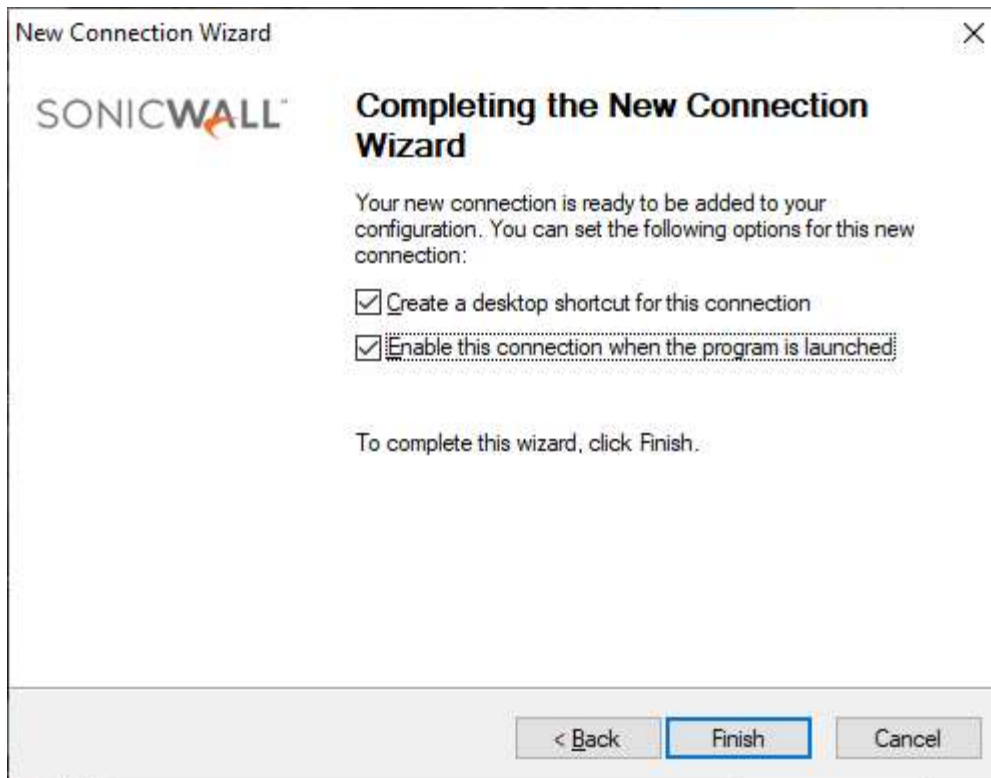
You may also specify a name for this connection.

Connection Name:

To continue, click Next.

< Back Next > Cancel

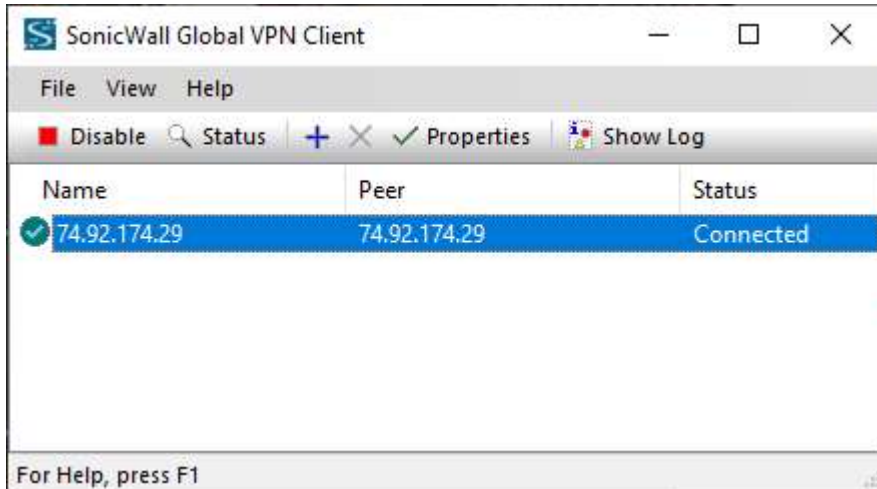
Enter **74.92.174.29** in the IP Address Box. You can optionally use a Connection Name of your choice. This will appear in the connection box. Click **Next**.



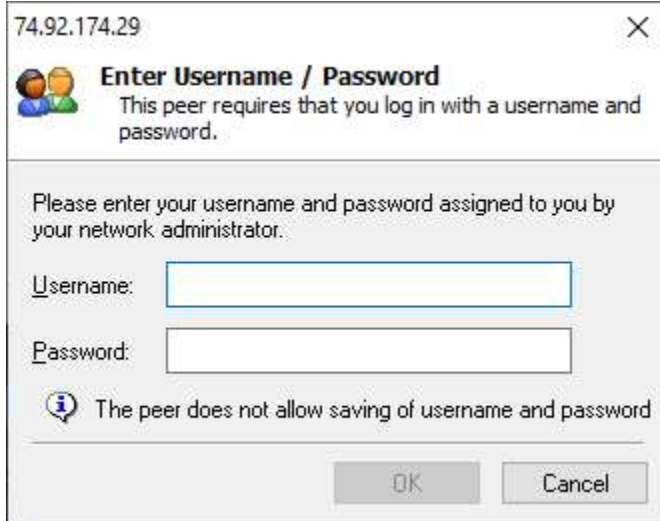
You can optionally create a desktop icon and automatically launch the connection when the program is started. Click **Finish**.

Connecting to SonicWall

Open the Client connection you just completed installing. The VPN Connection window appears.



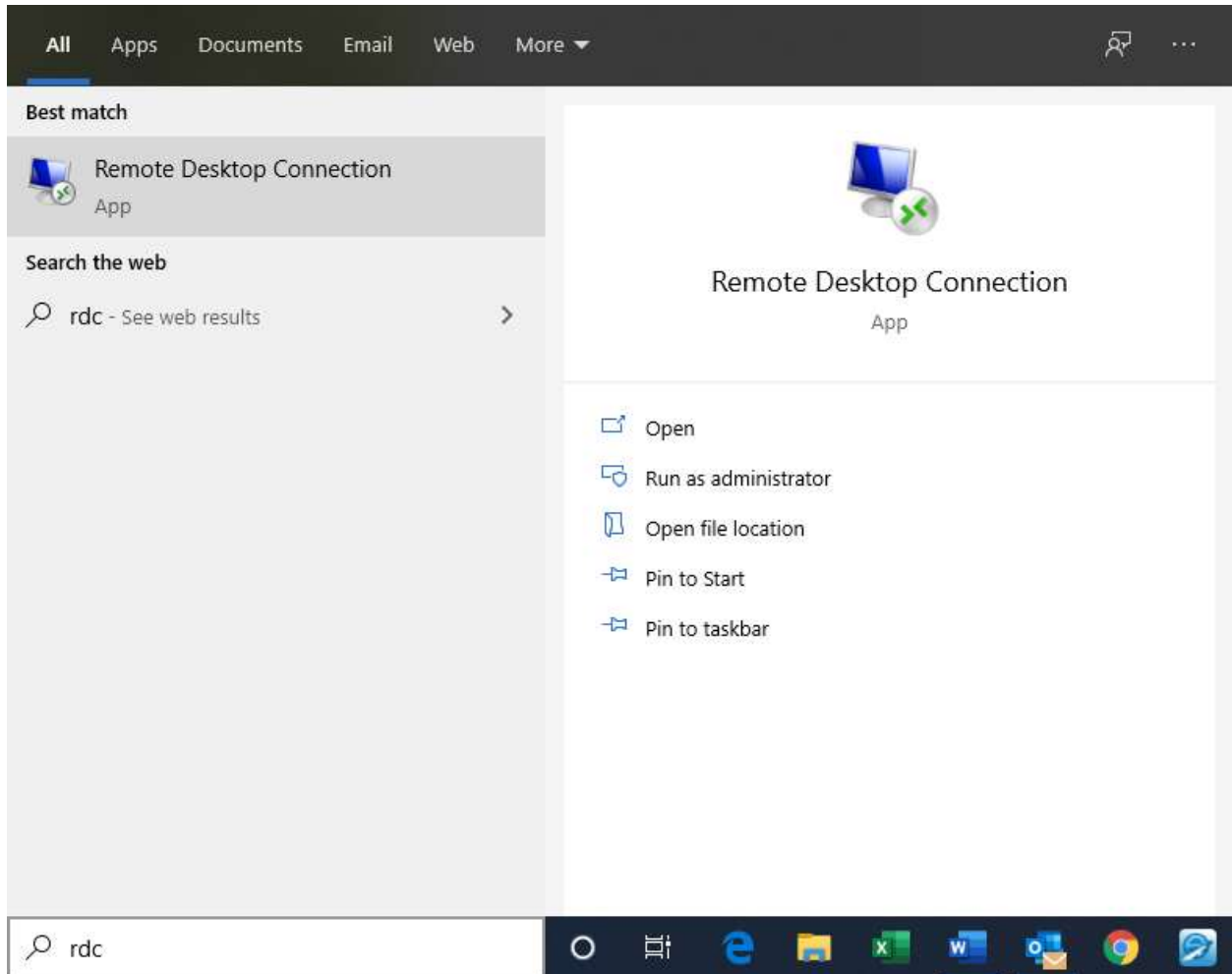
Click on the green **Enable** button. The button changes to red **Disable** when you are connected.



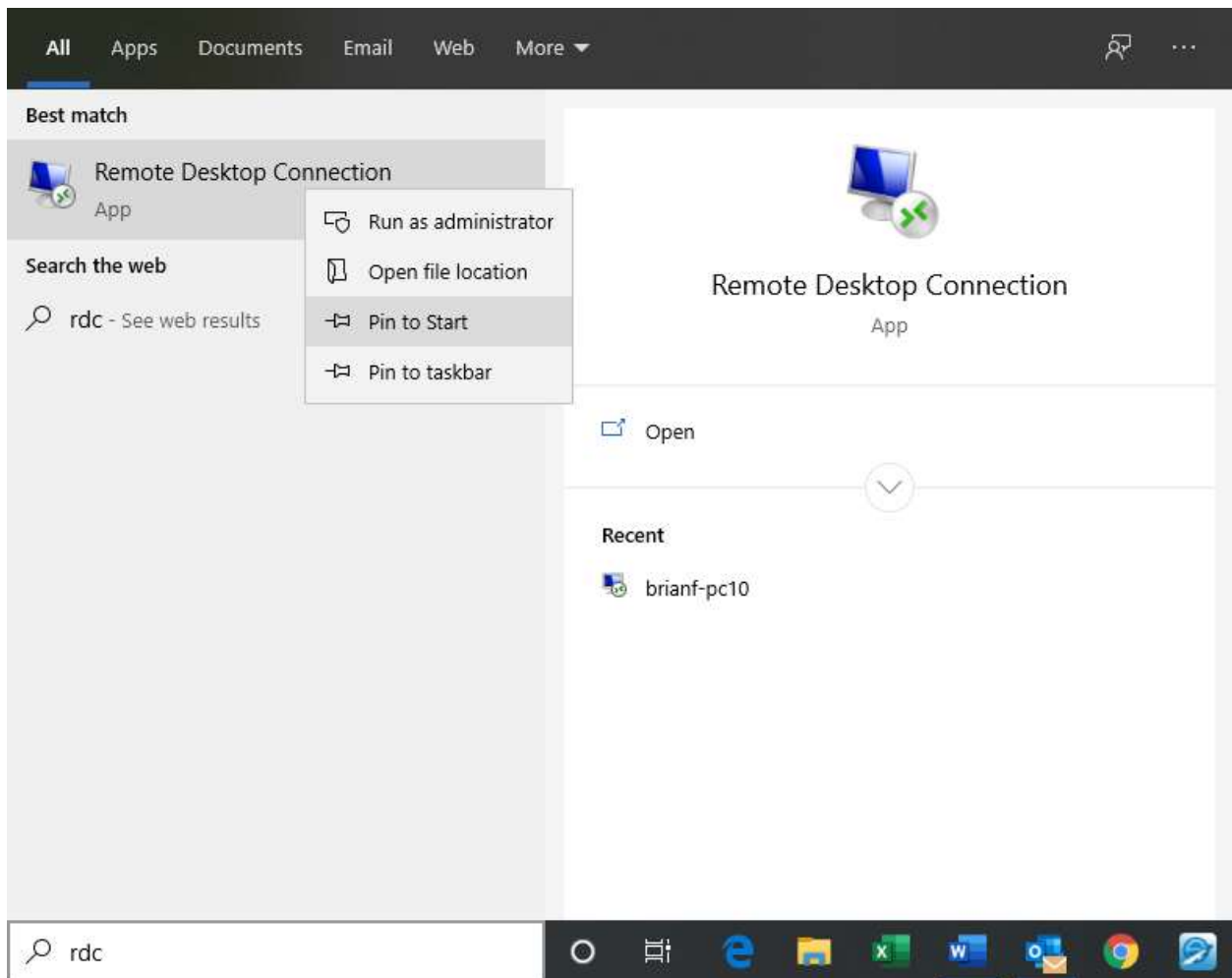
Enter your SWCAA User ID and Password and click OK. Depending upon your version of Windows you may see a Connected notification window. Otherwise you will see the VPN connection window with a red Disable button.

Establish a connection to your Office PC

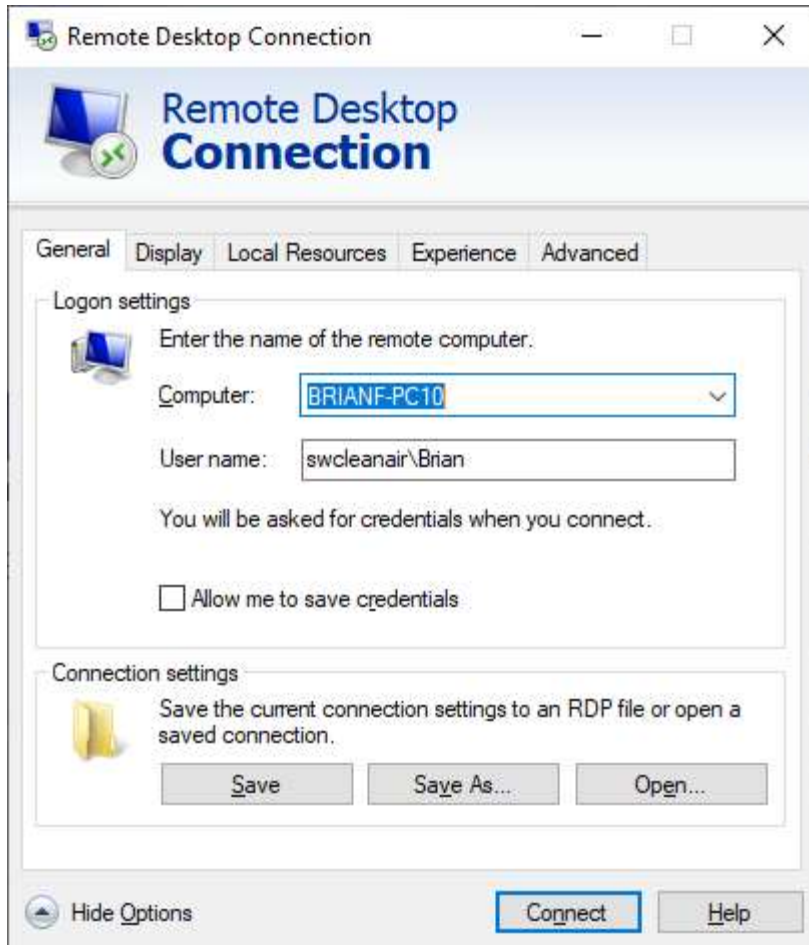
Click on the **Start Button** and type **RDC**.



For your convenience select Pin to Start or Pin to taskbar

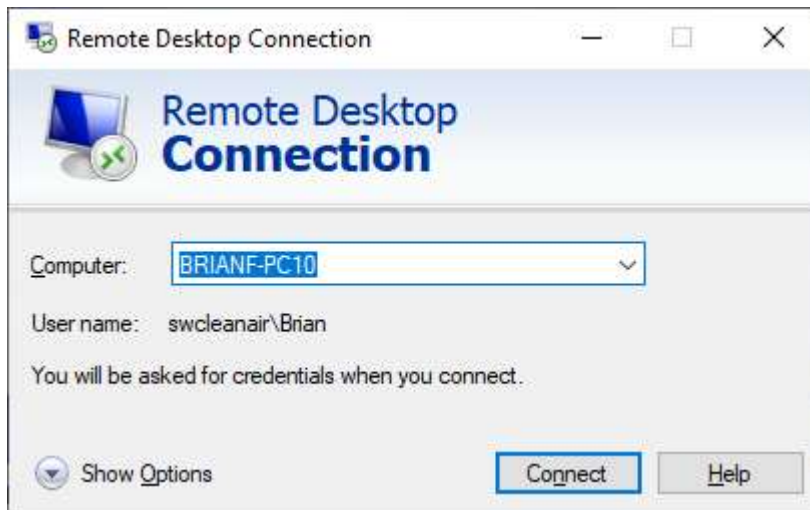


Now you connect to your Office PC. Enter your Computer name and for a user name enter swcleanair\Username. You only have to do this once.

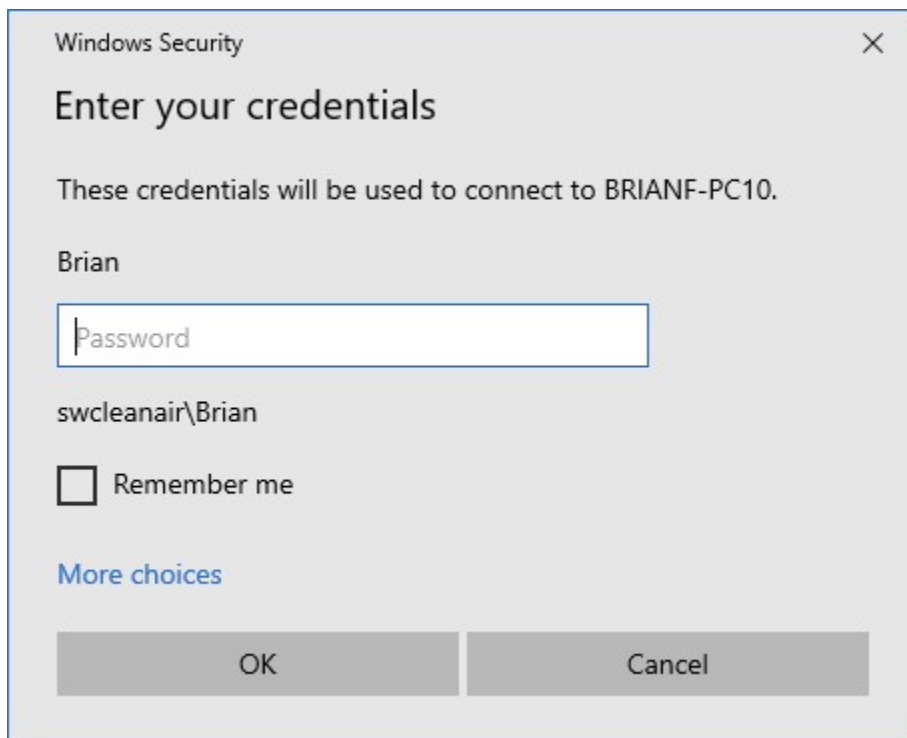


Click **Connect**

After the initial setup you will just see the screen below



Click **Connect** and enter your password on the next screen.



On the very first time connecting, you will see the screen below. Just check the **Don't Ask me again** box, then click **Yes**



You will be connected to your PC and your desktop will appear. Your desktop icons may be rearranged.

Disconnecting from your Remote Session

The Connection bar is located at top-center of your monitor screen. It indicates a connection to your Office PC. When you are finished with your session, click the **X** to close the window and disconnect from your PC. Then find your SonicWall Global VPN Client window, click on the **74.92.174.29** line then click the red **Disable** button. Click on the **X** to close the window. The VPN Client will be placed in your task bar icon list. In the future you can reopen the VPN Client from there.